

## Canada's Outstanding Principals™



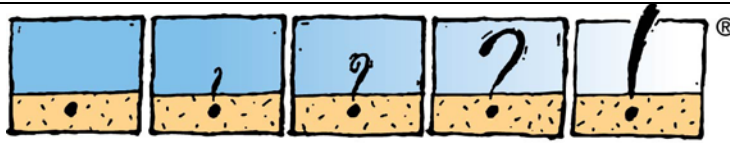
### Nomination Procedure 2012

A complete Nomination Package consists of:

- A. **Nomination Form.** Pages 1 to 3.
- B. **Characteristics of Canada's Outstanding Principals.** Pages 4 to 7.
- C. **Leadership and Student Achievement.** Pages 8 to 13.
- D. **Letters of Support.** To be included in the package.

The completed package should be sent to your Local Provincial Association. See Local Association Addresses.

Deadline for delivery to Local Association is **28 October 2011**.



**THE LEARNING PARTNERSHIP**  
*Champions of Public Education Across Canada*

**A. Nomination Form 2012**  
 Complete Form and Email to Local Association

**USE TAB KEY TO MOVE TO THE NEXT CELL**

**Provincial/Territorial Principals' Affiliation**

<b>Nominee's</b> Provincial Affiliation	
---	--

**Nominee:** (type information in the boxes below)

<b>Name</b>	
<b>Position</b>	
<b>School</b>	
<b>Nominee's School Email Address</b>	
<b>School Telephone Number</b> (include Area Code)	
<b>Home Telephone Number</b> (include Area Code)	
<b>School Fax Number</b> (include Area Code)	
<b>Nominee's Mobile Phone Number</b> (include Area Code)	
<b>School Street Address</b>	
<b>School City</b>	
<b>School Province/Territory</b>	
<b>School Postal Code</b>	
<b>School Board or School District</b>	

**Nominator:** (type information in the boxes below)

<b>Name</b>	
<b>Position</b>	
<b>School or Name of Business</b> (if applicable)	
<b>Email Address</b>	
<b>School/Business Telephone Number</b> (include Area Code)	
<b>Home Telephone Number</b> (include Area Code)	
<b>School/Business Fax Number</b> (include Area Code)	
<b>Street Address</b>	
<b>City</b>	
<b>Province/Territory</b>	
<b>Postal Code</b>	
<p>From this point on, if you live in the <u>Province of AB, BC, MB, NB, NS, NT, or PE</u> the information refers to the Chief Superintendent or Superintendent. If you live in the <u>Province of NL, NU, ON, QC, SK, or YT</u>, the information refers to the Director. (Director or Superintendent refers to the CEO of the Nominee's Board or District.)</p>	
<b>CEO Name</b>	
<b>Email Address</b>	
<b><u>Has Been Informed of this Nomination</u></b> (Yes or No)	
<b>Telephone Number</b> (include Area Code)	
<b>Fax Number</b> (include Area Code)	
<b>School Board/District Street Address &amp; City</b>	
<b>School Board/District Province &amp; Postal Code</b>	

Please provide a short outline of the Nominee's professional history in the box below.

## B. Characteristics of Canada's Outstanding Principals

### Instructional Leadership

An exceptional principal:

- establishes a vision for improved student achievement and maintains high standards for student improvement;
- is knowledgeable about curriculum and instructional practices;
- is knowledgeable about assessment and evaluation practices and supports shared assessment and evaluation practices;
- uses provincial, district and school-based data to assess results, refine goals and develops short and long range action plans for improvement;
- combines visibility with job-specific reflective feedback designed to improve teaching and learning.

Please enter your supporting evidence here for Instructional Leadership

## B. Characteristics of Canada's Outstanding Principals

### Professional Learning Teams

An exceptional principal:

- fosters strong interpersonal relationships;
- empowers others to develop and use their leadership skills and personally role models leadership skills;
- involves staff in key instructional decisions;
- provides ongoing targeted school-based professional learning programs.

Please enter your supporting evidence here for Professional Learning Teams

## **B. Characteristics of Canada's Outstanding Principals**

### **Partnerships with Families and Communities**

**An exceptional principal:**

- demonstrates effective communication skills;
- establishes structures and outreach to ensure parental and community support;
- involves local business and social agencies as school partners;
- provides a secure, safe and welcoming environment.

**Please enter your supporting evidence here for Partnerships with Families and Communities**

## **B. Characteristics of Canada's Outstanding Principals**

### **Personal Growth Initiatives**

**An exceptional principal:**

- demonstrates knowledge of current research and best practices;**
- presents at conferences and workshops;**
- demonstrates emotional intelligence;**
- acts as change agent;**
- is a reflective practitioner;**
- demonstrates political intelligence;**
- has been recognized for achievements.**

**Please enter your supporting evidence here for Personal Growth Initiatives**

## C. Leadership and Student Achievement

Illustrate the Nominee's leadership effectiveness in establishing deep, cultural change in the school that led to improved student achievement, including successful partnerships that actively engaged staff, parents and community. (Maximum 5 pages.)