

THE LEARNING PARTNERSHIP PRESENTS

PARENT GUIDE

TAKE OUR KIDS TO WORK™

COMING SOON TO A WORKPLACE NEAR YOU!



Which hat will you share? Join Take Our Kids to Work on Facebook



We Need Your Consent

To be filled out and signed by the parent or guardian and student, then returned to the school.

To the Parent/Guardian: Your child has the right and responsibility to have a safe and educational workplace visit. Health and Safety education is an important element of this program. Review this form with your child and sign below. If you have additional questions about safety, contact the school or the workplace.

Student's Name: _____ Teacher's Name: _____

- My child has my permission to participate in this program.
My child may be photographed, interviewed or videotaped on this day.
My workplace is aware that I am bringing my child to work on Wednesday, November 4, 2009 between the hours of _____ and _____. We have discussed lunch arrangements and appropriate clothing/safety attire.

Parent's Name: _____ Telephone: _____

Workplace Name: _____

Address: _____

OR

My child will accompany a: (check one)

- relative friend community host

to their workplace on Wednesday, November 4, 2009 between the hours of _____ and _____. We have discussed lunch arrangements and appropriate clothing/safety attire for this particular workplace.

Contact's Name: _____ Telephone: _____

Workplace Name: _____

- A colleague at my workplace would be willing to host another student in need of a placement.

Colleague's Name: _____ Telephone: _____

Elements of Risk

All experiential learning programs, such as field trips, cooperative education, job shadowing and Take Our Kids to Work participation, involve certain elements of risk. Injuries may occur while participating in this activity without any fault of the student, the school board, or the host employer. By allowing your child to take part in this activity, you are accepting the risk that your child may be injured.

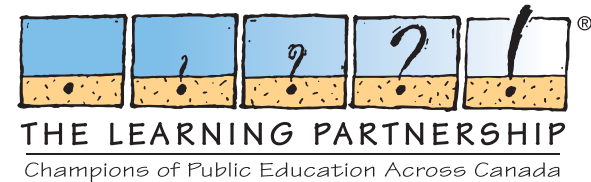
For more information see the recommendations for Workplace Health & Safety at www.thelearningpartnership.ca.

- I understand that there are risks associated with my child visiting a workplace and I have reviewed the Elements of Risk section above with my child.

Parent/Guardian Signature: _____ Date _____

Student Signature: _____ Date _____

Visit www.thelearningpartnership.ca to register your participation, to download resources and posters, to learn more about workplace Health and Safety, or to find answers to frequently asked questions.



IN PARTNERSHIP WITH



The Learning Partnership

The Learning Partnership is a national not-for-profit organization dedicated to championing a strong public education system in Canada with its partners through innovative programs, credible research, executive leadership, policy initiatives and public engagement of Canadians. In partnership with government, the private sector, labour, education and community groups, The Learning Partnership delivers 12 programs to students and educators across Canada each year.

Take Our Kids to Work™ is The Learning Partnership's first and most well-known program.

15th Annual Take Our Kids to Work™ Program

On November 4, 2009, hundreds of thousands of grade 9, Senior 1 (Manitoba) and Secondary III (Quebec) students across Canada will spend the day at work, job shadowing a parent, relative, friend or volunteer host.

Essential Skills for Success

Human Resources and Skills Development Canada have identified the Essential Skills needed for work, learning and life. They provide the foundation for learning all other skills and enable people to evolve with their jobs and to adapt to workplace change. The Learning Partnership encourages all workplaces to demonstrate how these Essential Skills are used everyday in the workplace.

Parents can also reference the Essential Skills in pre-and post-participation discussions in the home:

1. Reading Text
2. Document Use
3. Numeracy
4. Writing
5. Oral Communication
6. Working with Others
7. Thinking Skills
8. Computer Use
9. Continuous Learning

For additional information on these Essential Skills as well as other career resources visit http://www.hrsdc.gc.ca/eng/workplaceskills/essential_skills/general/home.shtml

What will students get out of the program?

- Develop an appreciation for the importance of staying in school and getting a high school diploma.
- Gain exposure to the skills required in today's workplaces.
- Develop an appreciation for their parent's role in making a living and supporting their family.
- Begin career discussions with adults about the work they do.
- Gain a better understanding of the complexity of career choices and the benefits of early exploration.
- Explore career options in practical ways.

What will parents get out of the program?

- Participate in a shared experience with your child.
- Begin career discussions and dialogue based on actual experiences.
- Enrich the experience for your child by providing opportunities to talk before, during and after the visit.

Where can students go for the day?

Where possible, parents invite their own child to spend a day on the job. If you are unable to host your own child, there are still ways for your child to participate. Here are some suggestions:

- Ask a relative, neighbour or family friend to host your child at his/her workplace.
- Contact the school, speak with the principal, career studies or co-op teacher, ask if they can assist you with finding a suitable placement.
- Ask the parent of another grade 9 student who is participating if your child could join him/her for the day.
- Contact local businesses. Ask if they are hosting students for Take Our Kids to Work. Inquire if someone within their organization would be willing to host your child providing you make the necessary transportation arrangements.

Safety First

Recommend the safety expert within your organization conduct an inventory to determine areas that will be safe for visiting and areas that will be out of bounds. Identify any specific cautions or information that students will need to know ahead of time. Identify any equipment or needed modifications to equipment that must be made to ensure the safety of visitors.

Begin the day with an orientation session for students and their parents or hosts. Outline the agenda, behaviour expectations and safety issues. Ensure that students are supervised at all times throughout the day.

The Learning Partnership thanks the following supporters who make Take Our Kids to Work a great success across Canada.

Sponsors:



DW + Partners Inc. for donating their expertise in developing the Take Our Kids to Work marketing campaign.

All the Provincial and Territorial coordinators who help The Learning Partnership deliver Take Our Kids to Work to participating students, teachers, parents, school boards and workplaces across Canada.